



May 24, 2007

TO: Transportation Authority of Marin Commissioners

FROM: Dianne Steinhauser, Executive Director

THROUGH: Eric Schatmeier, Manager of Planning

RE: Bicycle/Pedestrian Advisory Committee (BPAC), Formation Options, Agenda Item 8

### **Executive Summary**

The Metropolitan Transportation Commission (MTC) has mandated creation of county Bicycle and Pedestrian Advisory Committees (BPACs) to advise on candidate project applications for State Transportation Development Act Article 3 funds administered by the Commission, for applications for funding under MTC's Regional Bicycle and Pedestrian Program (RBPP) and for assisting in the implementation of "routine accommodation." As the CMA for Marin, TAM is charged with establishing the county's BPAC. Until now, TAM has used a five-member Bicycle Advisory Group (BAG) originally formed to advise the Marin County Public Works Department, to perform these functions. This, however, is not the purpose for which the BAG was formed.

Staff researched committee composition in other counties and formulated three options for TAM's BPAC for consideration by the Executive Committee. Prior to the Executive Committee's May 9 meeting, these options were also presented to interested groups such as the Marin County Bicycle Coalition, the Marin County Public Works Association (MPWA) and the current county Bicycle Advisory Group (BAG). The Executive Committee recommended formation of a BPAC along the lines of Staff's Option 2 which modifies the existing BAG to add more comprehensive geographic representation and representatives of the disabled, the MPWA and at-large bicycle and pedestrian representatives. In addition, the Committee directed that a senior and school representative be added to the newly constituted BPAC

**Recommendation: That TAM form a Bicycle/Pedestrian Advisory Committee (BPAC) consisting of six (6) geographic representatives from Novato/Northern Marin, Southern Marin, Larkspur/Corte Madera, West Marin, San Rafael and the Ross Valley. In addition, the BPAC would include at-large representatives of bicyclists and pedestrians (one member each), the Marin County Public Works Association (MPWA, two (2) members), and one member each representing the disabled, seniors and schools. This composition creates a 13-member committee.**

### **Background**

To ensure appropriate public participation in the award of State Transportation Development Act (TDA) Article 3 and Regional Bicycle and Pedestrian Program (RBPP) funds and to advise on implementation of "routine accommodation" policies, Bay Area counties have created

Bicycle/Pedestrian Advisory Committees (BPACs) at the encouragement and direction of MTC. TAM staff conducted research into the make-up and duties of other counties' BPACs and learned that membership ranges from 11 to 16 members and that, typically, members are appointed to represent city and county municipal jurisdictions. Committee members are usually appointed by members of the Congestion Management Agency Board of Directors to ensure wide geographic representation.

## Findings

In Marin, three alternatives consistent with common practice were presented to the Executive Committee at its May 9 meeting (see attached summary chart). In the first of these alternatives, a completely new committee is appointed with representatives from each city and town in the county, one member from West Marin and another from the other unincorporated areas of the county. This 17-member alternative also includes Senior and Disabled representatives, a Pedestrian member and an appointee from the Marin Public Works Association.

A second alternative (indicated as Option 3 on the chart) uses the current Measure A Technical Advisory Committee as the BPAC. This committee has broad modal and functional representation including members representing both bicycle and pedestrian interests. The current TAC is a 13-member committee that meets regularly to advise on many transportation issues.

The third alternative (shown as Option 2) builds on the success of the current county Bicycle Advisory Group (BAG) which advises the County Public Works Department. In this alternative, modified by the Executive Committee to add two additional members, the newly appointed BPAC would consist of the five current members of the BAG expanded to 13, including two additional geographic representatives, representatives from senior and disabled communities, an at-large pedestrian representative and two members from the Marin Public Works Association. In addition, the Executive Committee, in expressing its preference for this option, directed that a senior and a school representative be added to the committee.

Each of the three options was presented to interested groups such as the Marin County Bicycle Coalition, the Marin Public Works Association and the existing Bicycle Advisory Group. The alternatives presented here and to the Executive Committee reflect input from these groups.

**Recommendation:** That TAM form a Bicycle/Pedestrian Advisory Committee (BPAC) consisting of six (6) geographic representatives from Novato/Northern Marin, Southern Marin, Larkspur/Corte Madera, West Marin, San Rafael and the Ross Valley. In addition, the BPAC would include at-large representatives of bicyclists and pedestrians (one member each), the Marin County Public Works Association (MPWA, two (2) members), and one member each representing the disabled, seniors and schools. This composition creates a 13-member committee.

**Attachment:** Bike Pedestrian Advisory Committee – TAM Options for Restructuring

## Bike Pedestrian Advisory Committee - TAM options for restructuring

Updated May 24,2007

Option 1	Broad Representation	Option 2	Expansion of County Bike Advisory Group (BAG)	Option 3	Use Extg TAM Technical Advisory Committee (TAC)	
	Sausalito		Novato/Northern Marin		MPWA	3 members
	Mill Valley		Southern Marin		Mrn County Planning Directors	1 member
	Corte Madera		Larkspur/Corte Madera		Marin County PCC	1 member
	Larkspur		West Marin		Mrn County Office of Education	1 member
	Belvedere		San Rafael		Business Org advocacy	1 rep/ 1 alternate
	Tiburon		Ross Valley		Marin Manager's Association	2 members
	San Rafael		At-large Bicycle Rep.		GGBHTD	1 member
	Ross		At-large Pedestrian Rep.		MCTD	1 member
	San Anselmo		Public Works Association (2)		Enviro Org's of Marin County	1 member
	Fairfax		Disabled rep		Bike and Ped Org's	1 member
	Novato		Senior rep			
	West Marin		Schools rep.			
	County Unincorporated					
	Disabled Community					
	Senior representative					
	Public Works Assn.					
	Pedestrian rep					
	<b>Potential TAM BPAC membership ( 17 members total):</b>		<b>Potential TAM BPAC membership ( 13 members total):</b>		<b>Potential Tam BPAC membership (13 members) :</b>	
	• 1 city staff, BAG member, or local BPAC representative from each city/town (11 total)		Keep existing County BAG members, adding representatives from additional geographic and interest areas.		Group has worked together for over a year and functioning well now; diversity of responsibilities ensure	
	• 2 county staff or BAG member representing unincorporated Marin County (1 West Marin)				broad application of TAM goals	
	• 1 Disabled representative, Senior rep, Pedestrian rep, and MPWA rep					